



UNIVERSITY OF NAIROBI INTERNAL ADVERTISEMENT

Applications are invited for the following position:

DIRECTOR, INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) GRADE 15, ICT CENTRE– AC/11/80/20 (1 POST)

Job specification

Applicants should have a PhD in Computer Science or Information Systems or related fields from a recognized institution. Those with a Masters degree in the same area will also be considered. All applicants must have at least twelve (12) years relevant experience, three (3) of which must be at the level of Deputy Director or equivalent.

Applicants must be able to provide leadership in the fields of information systems, communication technologies, research and development. They must therefore have managerial skills required in a corporate environment and technical skills in Information Systems and Communication Technologies at Bachelors degree level or equivalent. They are also expected to be able to attract and liaise with industry. They must have good communication skills.

Job description

The Director, ICT shall:

1. Provide leadership in ICT matters through development, implementation and maintenance of Communication Technologies and Information Systems.
2. Carry out strategic planning for Information Technology in line with the University vision, mission, strategies and corporate goals.
3. Ensure effective oversight and management of all ICT resources and operations including human resources, development of budgets and procurement of hardware, software, services and facilities necessary for the operation of the Information and Communication Technology Centre.
4. Develop, implement and enforce information systems and communication services, policies and standards.
5. Monitor and evaluate all the operations and functions of the Centre.
6. Perform any other duties assigned by the Deputy Vice-Chancellor (Finance, Planning and Development) from time to time or any other officer authorized by the Vice-Chancellor.

NOTES

1. Applicants should email their application letters and certified copies of certificates and CV giving details of their qualifications and experience.
2. Applications and related documents should be forwarded through the applicants' heads of departments, where applicable.
3. Applicants should state their current designation, salary and other benefits attached to those designations.
4. The application letter must bear the reference code as shown in the advertisement.
5. Applications should be emailed to **recruit-dict@uonbi.ac.ke**

CLOSING DATE: FRIDAY, NOVEMBER 20, 2020.

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER.
ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.**